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OMAIMAH E. GANDAMRA Vice-Chairperson

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PROVISIONAL MEMBER:

DANNY MORRIS G. VALLEJOS
Provisional Member, IT Projects

SECRETARIAT:

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EMMANUEL B. ANDAYA Member

RINA V. GARCIA Member

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ALYZA JOICE A. BAGADIONG Member

CHRISALYNN A. AGOS Member

JOHN LEONARD I. RELLOSA Member

WIL CHARLOTTE G. OLARTE Member

Republic of the Philippines Professional Regulation Commission

Bids and Awards Committee

Central Office

P. Paredes St., Sampaloc, Metro Manila Tel. Fax: 5-310-0037 Email: bac@prc.gov.ph





ANNEX B

OFFICIAL BID FORM FINANCIAL

Date:		
Invitation to	Bid No:	2024-29

To: PROFESSIONAL REGULATION COMMISSION

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin, the receipt of which is hereby duly acknowledged, we, the undersigned, offer the PROCUREMENT OF COURIER SERVICES OF THE PROFESSIONAL REGULATION COMMISSION (PRC)-CENTRAL OFFICE FOR CY 2024-2026 with an Approved Budget for the Contract of TWENTY-TWO MILLION NINETY-NINE THOUSAND FIVE HUNDRED THIRTY-FOUR PESOS and SIXTY-NINE CENTAVOS (Php 22,099,534.69):

Year	Approved Budget under Multi-Year Contract (Php)
1 st year (upon issuance of Notice to Proceed – December 31, 2024)	4,893,696.69
2 nd year (January 1, 2025 – December 31, 2025)	8,602,919.00
3rd year (January 1, 2026 – December 31, 2026)	8,602,919.00
Total	22,099,534.69

Page 1 of 7
FINANCIAL BID FORM
PROCUREMENT OF COURIER SERVICES OF THE PROFESSIONAL REGULATION COMMISSION (PRC) —
CENTRAL OFFICE FOR CY 2024 – 2026



Bids and Awards Committee





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- Francisco winner DEMOSTHENES N. MISTAL

Member

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CHRISALYNN A. AGOS Member

JOHN LEONARD I. RELLOSA Member

WIL CHARLOTTE G. OLARTE Member

CY 2024



Within Metro Manila (Intracity) (A)	Projected Quantity up to December 2024 (B)	Average Budget for Contract/ Document/P arcel (Php) (C)	Total ABC (B*C)	BID AMOUNT Per Document/ Parcel; Total Bid Amount e.g. Php 105.25; Php 52,888.13
A. Documents				
up to 0.5 kg.	502.50	105.25	52,888.13	
> 0.5 kg. to 2 kgs.	335	155.25	52,008.75	
> 2 kgs. to 3 kgs.	167.50	183.00	30,652.50	
Sub-Total	1,005		135,549.38	
B. Parcels (Non-Documents) up to 0.5 kg	335	110.25	36,933.75	
> 0.5 kg. to 2 kgs.	335	162.75	54,521.25	
> 2 kgs. To 3 kgs.	335	191.75	64,236.25	
Rate per kg. in excess of 3 kgs. (inclusive of crating for fragile shipments)		57.50		
Sub-Total	1,005		155,691.25	
C 1 T - 1	1.005		155.691.25	

Manila to Luzon (Sector 1) (A)	Projected Quantity up to December 2024 (B)	Average Budget for Contract/Doc ument/Parcel (Php) (C)	TOTAL ABC	BID AMOUNT Per Document/ Parcel; Total Bid Amount e.g. Php 118.00; Php 79,060.00
A. Documents		*		
up to 0.5 kg.	670	118.00	79,060.00	
> 0.5 kg. to 2 kgs.	335	176.75	59,211.25	
> 2 kgs. To 3 kgs.	335	227.50	76,212.50	
			Company and the company and the	
Sub-Total	1,340		214,483.75	
B. Parcels (Non-Documents)	1,340	121.75	163,145.00	
B. Parcels (Non-Documents) up to 0.5 kg		121.75 181.75		
B. Parcels (Non-Documents) up to 0.5 kg > 0.5 kg. to 2 kgs.	1,340		163,145.00	
B. Parcels (Non-Documents)	1,340 1,005	181.75	163,145.00 182,658.75	

OVERALL TOTAL

Page 2 of 7
FINANCIAL BID FORM
PROCUREMENT OF COURIER SERVICES OF THE PROFESSIONAL REGULATION COMMISSION (PRC) — CENTRAL OFFICE FOR CY 2024 - 2026



Bids and Awards Committee

Central Office

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- Range winner

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Member

ALDRICH G. LUNAG Member

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CHRISALYNN A. AGOS Member

JOHN LEONARD I. RELLOSA Member

WIL CHARLOTTE G. OLARTE

Manila to Visayas (Sector 2) (A)	Projected Quantity up to December 2024 (B)	Average Budget for Contract/Doc ument/Parcel (Php) (C)	TOTAL ABC	BID AMOUNT Per Document/ Parcel; Total Bid Amount e.g. Php 131.25; Php 87.937.50
A. Documents				
up to 0.5 kg.	670	131.25	87,937.50	
> 0.5 kg. to 2 kgs.	335	190.00	63,650.00	
> 2 kgs. To 3 kgs.	335	237.75	79,646.25	
Sub-Total	1,340		231,233.75	
B. Parcels (Non-Documents)	1 340	136.25	182 575 00	
up to 0.5 kg	1,340	136.25	182,575.00 245.312.50	
up to 0.5 kg > 0.5 kg. to 2 kgs.	1,250	196.25	245,312.50	
up to 0.5 kg				

Manila to Mindanao (Sector 3)	Projected Quantity up to December 2024 (B)	Average Budget for Contract/Doc ument/Parcel (Php) (C)	TOTAL ABC	BID AMOUNT Per Document/ Parcel; Total Bid Amount e.g. Php 131.25; Php 90,617.50
A. Documents				
up to 0.5 kg.	670	135.25	90,617.50	
> 0.5 kg. to 2 kgs.	335	197.75	66,246.25	
> 2 kgs. To 3 kgs.	335	250.75	84,001.25	
Sub-Total	1,340		240,865.00	
Sub-Total B. Parcels (Non-Documents) up to 0.5 kg	2,345	140.25	240,865.00 328,886.25	
B. Parcels (Non-Documents)		140.25 204.00		
B. Parcels (Non-Documents) up to 0.5 kg	2,345		328,886.25	
B. Parcels (Non-Documents) up to 0.5 kg > 0.5 kg. to 2 kgs.	2,345 2,740	204.00	328,886.25 558,960.00	

Page 3 of 7 FINANCIAL BID FORM

PROCUREMENT OF COURIER SERVICES OF THE PROFESSIONAL REGULATION COMMISSION (PRC) – CENTRAL OFFICE FOR CY 2024 – 2026



Bids and Awards Committee



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REGULAR MEMBERS

L. LOUIS P. VALERA

OMAIMAH E. GANDAMRA Vice-Chairperson

JANICE P. CASTELLANO

- Proposition

DEMOSTHENES N. MISTAL Member

ROSEWYNDALUZ G. GASCON Member *

LAMA GRACE C. YANG-EO

ALDRICH G. LUNAG Member

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CHRISALYNN A. AGOS Member

JOHN LEONARD I. RELLOSA

WIL CHARLOTTE G. OLARTE Member

CY 2025 - CY 2026

Within Metro Manila (Intracity) (A)	Projected Quantity up to December 2024 (B)	Average Budget for Contract/Doc ument/Parcel (Php) (C)	TOTAL ABC	BID AMOUNT Per Document/ Parcel; Total Bid Amount e.g. Php 105.25; Php 184,187.50
A. Documents			-	
up to 0.5 kg.	1,750	105.25	184,187.50	
> 0.5 kg. to 2 kgs.	1,750	155.25	271,687.50	
> 2 kgs. to 3 kgs.	875	183.00	160,125.00	
Sub-Total	4,375		616,000.00	
B. Parcels (Non-Documents)		110.25		
B. Parcels (Non-Documents) up to 0.5 kg	1,750 1,750	110.25 162.75	192,937.50 284,812.50	
B. Parcels (Non-Documents)	1,750		192,937.50	
B. Parcels (Non-Documents) up to 0.5 kg > 0.5 kg. to 2 kgs.	1,750 1,750	162.75	192,937.50 284,812.50	

Manila to Luzon (Sector 1) (A)	Projected Quantity up to December 2024 (B)	Average Budget for Contract/Doc ument/Parcel (Php) (C)	TOTAL ABC (B*C)	BID AMOUNT Per Document/ Parcel; Total Bid Amount e.g. Php 118.00; Php 154,875.00
A. Documents				
up to 0.5 kg.	1,313	118.00	154,875.00	
> 0.5 kg. to 2 kgs.	1,750	176.75	309,312.50	
> 2 kgs. to 3 kgs.	1,313	227.50	298,593.75	
Sub-Total	4,375		762,781.25	
B. Parcels (Non-Documents)	1,750	121.75	212.062.50	
up to 0.5 kg	875	181.75	213,062.50 159,031.25	
> 0.5 kg. to 2 kgs. > 2 kgs. To 3 kgs.	2,625	236.25	620,156.25	
Rate per kg. in excess of 3 kgs. (inclusive of crating for fragile shipments)	30 g V 40 U	60.00	020,200.20	
	5,250		992,250.00	

 $\begin{array}{c} {}_{Page~4~of~7}\\ {}_{FINANCIAL~BID~FORM}\\ PROCUREMENT~OF~COURIER~SERVICES~OF~THE~PROFESSIONAL~REGULATION~COMMISSION~(PRC)~-\\ \end{array}$ CENTRAL OFFICE FOR CY 2024 - 2026



Bids and Awards Committee



P. Paredes St., Sampaloc, Metro Manila Tel. Fax: 5-310-0037 Email: bac@prc.gov.ph





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JANICE P. CASTELLANO

- Frankle wines

DEMOSTHENES N. MISTAL Member

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CHRISALYNN A. AGOS Member

JOHN LEONARD I. RELLOSA Member

WIL CHARLOTTE G. OLARTE

Manila to Visayas (Sector 2) (A)	Projected Quantity up to December 2024 (B)	Average Budget for Contract/Doc ument/Parcel (Php) (C)	TOTAL ABC (B*C)	BID AMOUNT Per Document/ Parcel; Total Bid Amount e.g. Php 131.25 Php 172,265.63
A. Documents		10		
up to 0.5 kg.	1,313	131.25	172,265.63	
> 0.5 kg. to 2 kgs.	2,625	190.00	498,750.00	
> 2 kgs. To 3 kgs.	1,312	237.75	312,046.88	
Sub-Total	5,250		983,062.50	
B. Parcels (Non-Documents) up to 0.5 kg	2,625	136.25	357,656.25	
> 0.5 kg. to 2 kgs.	1,750	196.25	343,437.50	
> 2 kgs. To 3 kgs.	3,519	237.75	836,642.25	
	+		+	
Rate per kg. in excess of 3 kgs. (inclusive of crating for fragile shipments)		66.25		

Manila to Mindanao (Sector 3)	Projected Quantity up to December 2024 (B)	Average Budget for Contract/Doc ument/Parcel (Php) (C)	TOTAL ABC (B*C)	BID AMOUNT Per Document/ Parcel; Total Bid Amount e.g. Php 135.25 Php 236,687.50
A. Documents	1		11.0	
up to 0.5 kg.	1,750	135.25	236,687.50	
> 0.5 kg. to 2 kgs.	3,500	197.75	692,125.00	
> 2 kgs. To 3 kgs.	1,750	250.75	438,812.50	
0.1.77.1	7.000		1 267 625 00	
Sub-Total	7,000		1,367,625.00	
B. Parcels (Non-Documents)	3,500	140.25	490,875.00	
		140.25 204.00		
B. Parcels (Non-Documents) up to 0.5 kg	3,500		490,875.00	
B. Parcels (Non-Documents) up to 0.5 kg > 0.5 kg. to 2 kgs.	3,500 1,750	204.00	490,875.00 357,000.00	

Page 5 of 7 FINANCIAL BID FORM

PROCUREMENT OF COURIER SERVICES OF THE PROFESSIONAL REGULATION COMMISSION (PRC) –
CENTRAL OFFICE FOR CY 2024 – 2026



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L. LOUIS P. VALERA Chairman

OMAIMAH E. GANDAMRA Vice-Chairperson

JANICE P. CASTELLANO

DEMOSTHENES N. MISTAL Member

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In conformity with the said PBDs for the sum of Total Bid Price:

Year	Bid Price
1 st year (upon issuance of Notice to Proceed – December 31, 2024)	
2 nd year (January 1, 2025 – December 31, 2025)	
3rd year (January 1, 2026 – December 31, 2026)	
OVERALL TOTAL	

If our Bid is accepted, we undertake:

To deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);

To provide a performance security in the form, amounts, and within the times prescribed in the PBDs;

To abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address	Amount and	Purpose of Commission
of agent	Currency	or gratuity
(if none, state "None")		

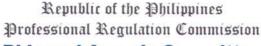
Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon

your written acceptance thereof and your Notice of Award, shall be binding upon us.

Page 6 of 7
FINANCIAL BID FORM

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LAMA GRACE C. YANG-EO

ALDRICH G. LUNAG

Member

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CHRISALYNN A. AGOS Member

JOHN LEONARD I. RELLOSA

WIL CHARLOTTE G. OLARTE Member

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the of t* bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name:	
Legal capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	
Date:	

Page 7 of 7 FINANCIAL BID FORM

Estimated Detailed Cost Breakdown Delivery Charges for Domestic Documents/mails/Parcels (Inclusive of all Applicable Taxes) FY 2025 - 2026 Bid Form for Procurement of Courier Services

	W	Within Metro Manila (Intracity)	Manila (Intr	acity)		Manila to	Manila to Luzon (Sector 1)	tor 1)		Manila to V	Manila to Visayas (Sector 2)	or 2)	Z	anila to Min	Manila to Mindanao (Sector 3)	or 3)
Weight	Projected Quantity up to December	Average Ceiling Price/Docu ment/Parc el (Php)	Offered Unit Cost/Mail (Php)	Total delivery Charges (Php)	Approx. Quantity	Approx. Price/Doc Quantity ument/Pa rcel (Php)	Offered Unit Cost/Mail (Php)	Total delivery Charges (Php)	Approx. Quantity	Approx. Price/Doc Unit Quantity ument/Pa Cost/Mail rcel (Php) (Php)	Offered Unit Cost/Mail (Php)	Total delivery Charges (Php)	Approx. Quantity	Ceiling Offered Price/Doc Unit ument/Pa Cost/Mail rcel (Php) (Php)	Offered Unit Cost/Mail (Php)	Total delivery Charges (Php)
	(a)	(b)	(c)	(a) \times (c) = (d)	(e)	(f)	(g)	(e) x (g) = (h)	3	6	æ	(i) × (k) =(l)	(m)	(î)	0	(m) x (o) =(p)
A. Documents																
up to 0.5 kg	1,750	105.25			1.313	118.00			1 212	131 25			1 750	135, 25		
> 0.5 kg. to 2 kgs.	1,750	155.25			1.750	176.75			2.625	190.00			3 500			
> 2 kgs. To 3 kgs.	875	183.00			1,313	227.50			1,313	237.75			1,750			
	4,375				4,375				5,250				7,000			
Total ({ Sub-Totals)																
B. Parcels. (Non-Documents)																
up to 0.5 kg	1,750	110.25			1,750	121.75			2,625	136.25			3,500	140.25		
- 0.5 kg. to 2 kgs.	1,750	162.75			875	181.75			1,750	196.25			1,750			
> 2 kgs. To 3 kgs.	1,750	191.75			2,625	236.25			3,519	237.75			2,719			
Rate per kg. in excessof 3 kgs.		60.00				60.00				66.25						
	5,250				5,250				7,894				7,969			
Total (§ Sub-Totals)																
ALL: Applicable topological attention																
Note: Bidder may add additional row/s, as needed)	il row/s, as need	led)														
3.																
b.																
Over-all Intal (8 Intals)													47,363.00	kgs.		

Submitted by :

Representative	oignature over Filliten Name of the binner/Authorizen

Name of Courier Service Provider/Address

Date

Estimated Detailed Cost Breakdown Delivery Charges for Domestic Documents/mails/Parcels (Inclusive of all Applicable Taxes) FY 2025 - 2026 Bid Form for Procurement of Courier Services

	×	Within Metro Manila (Intracity)	Manila (Intr	acity)		Manila to	Manila to Luzon (Sector 1)	tor 1)		Manila to Visayas (Sector 2)	isayas (Sect	(or 2)	3	anila to Mir	Manila to Mindanao (Sector 3)	or 3)
	Projected	Average Ceiling	Offered			Ceiling	Offered			Ceiling	Offered			Ceiling	Offered	
Weight	Quantity up	Price/Docu	Unit Cost/Mail	Total delivery	Approx.	Price/Doc	Unit	Total delivery	Approx.	Price/Doc		Total delivery	Approx.	Price/Doc	Unit	Total delivery
	ber	ment/Parc el (Php)	(Php)	cua Bes (r uh)	Challetty	rcel (Php) (Php)	(Php)	charges (Php)	Quantity	rcel (Php) (Php)		Charges (Php)	Quantity	rcel (Php) (Php)	(Php)	Charges (Php)
	(a)	(b)	(c)	(a) \times (c) = (d)	(e)	(f)	(g)	(e) x (g) = (h)	(3)	6	(k)	(i) x (k) =(l)	(m)	(n)	(0)	(m) x (o) =(n)
															17	And the last
A. Documents																
up to 0.5 kg	1,750	105.25			1.313	118.00			1212	121 25			1 750	120 20		
> 0.5 kg. to 2 kgs.	1,750	155.25			1.750	176.75			2,525	190.00			3 500	107 75		
> 2 kgs. To 3 kgs.	875	183.00			1,313	227.50			1.313	237.75			1 750			
	4,375				4,375				5,250				7,000			
iotal (\$ Sub-Totals)																
B. Parcels. (Non-Documents)																
up to 0.5 kg	1,750	110.25			1.750	121.75			2625	136.25			3 500	170 05		
> 0.5 kg. to 2 kgs.	1,750	162.75			875	181.75			1.750	196.25			1 750			
> 2 kgs. To 3 kgs.	1,750	191.75			2,625	236.25			3 519	237 75			2 710			
Rate per kg. in excessof 3 kgs.		60.00				60.00				66.25			1	67.50		
	5,250				5,250				7,894				7,969			
Total ({ Sub-Totals)																
Add: Applicable taxes and other charges	harges															
(Note: Bidder may add additional row/s, as needed)	row/s, as need	ed)														
, and																
D.																
Over-all Total ({ Totals)													47,363.00	kgs.		
			L													

Submitted by:

Representative	Signature over Printed Name of the Bidder/Authorized
	Representative

Date